

# Albert Hausammann Hong Kong Trust Sponsorship

## Application Form

**WOSTEP Customer Service Polishing Technician Program 2023** (January to May)

This Application Form should reach Hong Kong Institute of Vocational Education (Lee Wai Lee) by **31 August 2022**.

A recent photograph of the applicant to be attached here

Candidates are reminded to read through the information flyer of the sponsorship and the application guide before submitting the nomination form.

### **PART A - Personal Particulars**

Name in English:	
Name in Chinese:	(if applicable)
HKID / Passport No.	
Passport Issuing Authority:	
Date of Birth:	
Daytime Contact No.:	
Mobile Phone No.:	
Correspondence Address:	
Email Address:	
Hong Kong Resident:	Yes / No

### **PART B – Education and Training (in chronological order)**

Date (month/year)		School, College, University or Training Organization Attended	Full / part-time or Distance learning	Qualification obtained	Date of Award	(For official use only)
From	To					
IELTS Test Result:			Date of Award:			

**PART C – Full Employment Record to Date (in chronological order)**

Date (month/year)		Name & Address of Organization & Nature of Business	Full or Part-time	Position Held	<i>(For official use only)</i>
From	To				

**PART D – Information on Non-academic Performance (in chronological order)**

Date (month/year)		Name and Nature of Activities / Service Participated	Position / Achievement / Award Held	<i>(For official use only)</i>
From	To			

**PART E – Any Further Information (optional)**

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**PART F – Declaration by Applicant**

I declare that the information provided in this nomination form is complete and true to the best of my knowledge. I have read and fully understood the details and conditions of the award of the Scholarship stated in this nomination form and the information note. I accept the conditions of the award of the Scholarship (including the part relating to the personal data) set out in the information note.

Signature:		Date:	
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## Application Guide

1. Please read through the information flyer of the sponsorship.
2. Please complete every item in BLOCK letters and in black or blue ink
3. Where appropriate, please put down “NO”, “NIL” or “NOT APPLICABLE”; and to ensure that the form is completed with accurate information. If there is insufficient space, please provide details in separate sheet and be enclosed with the completed form.
4. Your provision of all the personal data requested in this form is obligatory. Your application will not be considered if you failed to provide all requested information or it is not clear from your statements that you have fulfilled the criteria for the award of the sponsorship.
5. After submission of the nomination form, you are required to notify the sponsorship administrator in writing if there are any subsequent changes to the information provided, including your address.
6. The completed nomination form must be submitted with the following documents:-
  - Current Curriculum Vitae;
  - Copy of HKID or passport;
  - Copies of previous diplomas or certificates;
  - Copy of IELTS Test Report Form (or IELTS Test Confirmation, if you are going to the test)
  - Cover letter explaining your motivation, what you expect from the WOSTEP program, and why you are applying for the Albert Hausammann sponsorship;
  - Two letters of recommendation from previous instructors or employers; and
  - One passport-size quality photo.
7. Do not send any originals of the diplomas / certificates or other qualification documents, the copies submitted will not be returned.
8. You are advised to make a photocopy of the completed application for your own reference.